

RECORD OF PROCEEDINGS

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**SPECIAL MEETING MINUTES OF THE  
COLORADO TECH CENTER OWNERS ASSOCIATION BOARD  
HELD May 31, 2018**

A Special Meeting of the Board of Directors of the Colorado Tech Center Owners Association was called and held on Thursday, May 31 2018 at 12:00 p.m., at the meeting room of Community Food Shares, 650 South Taylor Avenue, Louisville, CO 80027.

Attendance

In attendance were Directors:

Jerry Moore  
Cyndi Thomas  
Steve Koonce

Also in attendance:

Chuck Reid; CliftonLarsonAllen LLP ("CLA")  
Janell Lindberg and Rachel Elsenstat; Colorado Energy Office  
Aaron DeJung; City of Louisville  
Rob Zucarro; City of Louisville

Call to  
Order &  
Approval of  
Agenda

The meeting was called to order at 12:09 p.m. and the agenda was accepted as presented.

Administration  
Matters

A. Review and Approve 03-21-2018 Meeting Minutes

After discussion, upon a motion duly made by Director Koonce, seconded by Director Moore and upon a vote unanimously carried, the Board approved the March 21, 2018 Meeting Minutes.

B. Review and Consider Acceptance of 03-21-2018 Draft Financial Statement

Following review and discussion, upon a motion duly made by Director Moore, seconded by Director Thomas and upon a vote unanimously carried, the Board accepted the March 21, 2018 draft financial statement.

C. Ratify Claims

Following discussion, upon a motion duly made by Director Koonce, seconded by Director Moore and upon a vote unanimously carried, the Board ratified claims totaling \$11,501.07.

D. Architectural Control Committee Tracking Sheet

The Architectural Control Committee tracking sheet was reviewed.

E. CCR Violation Notices

CCR violation notices were shared with the Board.

F. Other - None.

New  
Business

A. Electronic Vehicle Charging Stations

Ms. Lindberg was introduced to the Board and presented information regarding the electronic vehicle charging stations. She noted that RAQC and the CEO are funding 80% of the costs for the charging stations. Grants are also available, with funding in June.

B. Louisville City Council Discussion re: Marijuana Changes

Mr. DeJung and Mr. Zucarro reported that the City of Louisville is exploring an expansion of allowed marijuana land uses, including marijuana grow and manufacturing facilities, and they are looking for input from CTCOA on this issue.

Following discussion, the Board discouraged the City from expanding marijuana land uses in CTC, and will participate in the public process should Louisville's exploration result in any formal proposals.

C. Pearl Izumi CTC Training Series 2018

The proposed Pearl Izumi CTC Training Series, scheduled to begin July 10 and continue for eight weeks, was discussed. While CTCOA has no formal role in this Series, Barry Lee, Series Coordinator, wanted the CTCOA to know about the Series. The Board expressed concern about safety, and building ingress and egress during the events, and will discuss the Series at a following meeting.

D. Commuting Solutions Discussion

The Board discussed the upcoming Community Solutions event and took no further action.

E. Food Truck Service Discussion

Mr. Reid reviewed food truck service regulations within Louisville with the Board. No action was taken by the Board.

F. ARC Fees

Mr. Reid reviewed the revised Architectural Review fees and policies with the Board which would increase the amounts paid to CTCOA for review of projects. It was noted that prior to adoption, the policy needed to be posted on the CTCOA website for thirty days. This item will be brought back to a future meeting.

G. Other - None.

Old  
Business

A. Bike to Work Day Update

Mr. Reid reviewed Bike to Work Day with the Board noting it would be posted on the website.

B. Review and Discuss Management Costs and Option

This item was tabled for discussion at a later meeting.

C. Other - None.

Director Items

A. Executive Session – None

B. Other – None

Next Meeting

To be determined.

Adjournment

There being no further business to come before the Board, the Board adjourned at 1:35 p.m.

Respectfully submitted,



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Secretary for the Meeting